

# Board of Trustees, Eustis Police Officer's Retirement System

## Meeting Minutes

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Wednesday August 9<sup>th</sup>, 10:30 A.M

Conference Room

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Trustees Present: Gary Winheim, Chairman  
Diane Thomas, Secretary  
Kenneth Birkhofer, Trustee  
Chris Horst, Trustee

Others Present: Amanda Kish, Pension Resource Centers  
Andre Nacaxe, United Southern  
Steve Stack, Highland Capital  
Earl Denney, Manager Report  
Bill Furnas , Finance  
Cynthia O'Donnell, Stone and Gerken

### 1. CALL TO ORDER

Gary Winheim called the meeting to order at 10:30 A.M. The Board acknowledged that a quorum was present, and the meeting was properly noticed.

### 2. PUBLIC COMMENT

### 3. ITEMS FOR APPROVAL

The Board reviewed the Minutes of the meeting held on May 10, 2023. The Board held a discussion regarding the minutes. The Board recommended adding Fiduciary Liability Insurance and redacted the attorney report.

**Diane Thomas made a motion to approve the amended Minutes for May 10, 2023. Kenneth Birkhofer seconded the motion, approved unanimously by the Board.**

The Board reviewed the Interim Financial Statements and Expense Approval

**Kenneth Birkhofer made a motion to approve the Interim Financial and Expense Approval. Diane Thomas seconded the motion approved unanimously by the Board.**

**The Board reviewed the benefit approval dated August 9<sup>th</sup>. Mr. Winheim excused himself for the vote.**

Kenneth Birkhofer made a motion to approve the Benefit Approval. Diane Thomas seconded the motion approved unanimously by the Board.

### 4. REPORTS

**a. Integrity Fixed Income Management: (Earl Denney)**

Mr. Denney presented the fixed income report and the current market environment. He reviewed debt and GDP growth. The economy is still showing an increase in inflation. Mr. Denney continued to review the report and the funds' performance.

**b. Investment Consultant Report (Tom Jones, Wells Fargo)**

Mr. Jones reviewed the performance of the portfolio for the quarter. The quarter's return was 3.9% versus the benchmark of 5.3%. The fiscal year return was 17.1 % versus 17.9%. Mr. Jones reviewed the reallocation of the portfolio. He suggested the reallocation of the portfolio, taking 3% reallocation 1% cash and 2% from fixed income.

**Diane Thomas made a motion to approve the suggested reallocation of the portfolio. Chris Horst seconded the motion, approved unanimously by the Board.**

**c. Manager Report (Steve Stack, Highland Capital)**

Steve Stack provided a report on the Domestic and International Equity Investment portfolio for the quarter ending June 30, 2023. He discussed the rebalance of the Russell 1000 Value index and how it affected six Highland Capitals stocks. The firm will be diligent in selling the stocks as it will have over 20% turnover in a short period of time. The Federal will probably pause I depending on the inflation numbers over the next few months. Mr. Stack reviewed the international portfolio. He stated that developed markets were outperforming the domestic markets in particular Central Europe and North Ireland. Mr. Stack continued to review the investment manager report.

**d. Attorney Report:**

The Board discussed Trustee elections and the need to stagger. In 2025 when all current Trustee terms expire, we recommend one officer role and one community role be elected for one year terms, and the other officer and community rep be elected for 2 years, which will create a staggered timeframe. The plan attorney would work on a proposal for verbiage to codify the alternating terms into ordinance.

Mrs. O'Donnell also said she would likely be the representative going forward, rather than Kevin.

**5. NEW BUSINESS**

The Board Discussed meeting dates of upcoming conferences.

Bill brought a paper copy of the State Report to be kept on file with the police. station. The Trustees wanted to confirm if it's on Resource Center, and whether having Electronically satisfies the holding requirements.

**6. OLD BUSINESS**

**7. SCHEDULE NEXT MEETING** Wednesday, November 8, 2023, at 10:30 A.M.

**8. ADJOURNMENT**

The meeting adjourned at 12:18 A.M

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Signed, Secretary Board of Trustees